Empower M.E. Instructions

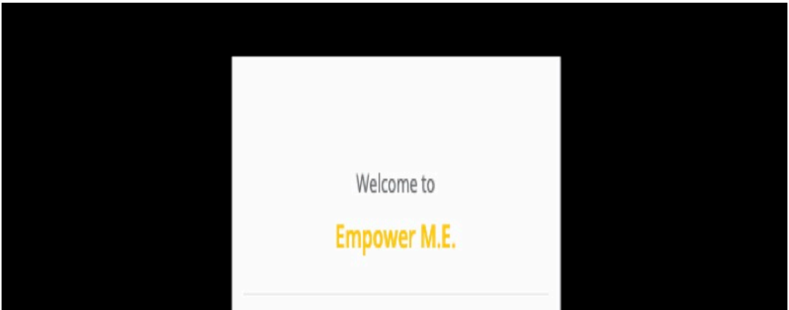
If you have already set up your account, click here to open the Empower M.E. portal.

To activate your Empower M.E. Member Portal you will need your Member ID number located on the reverse side of your membership ID card. You can also email info@clubaac.com to request your ID number.

Setting Up Your Account

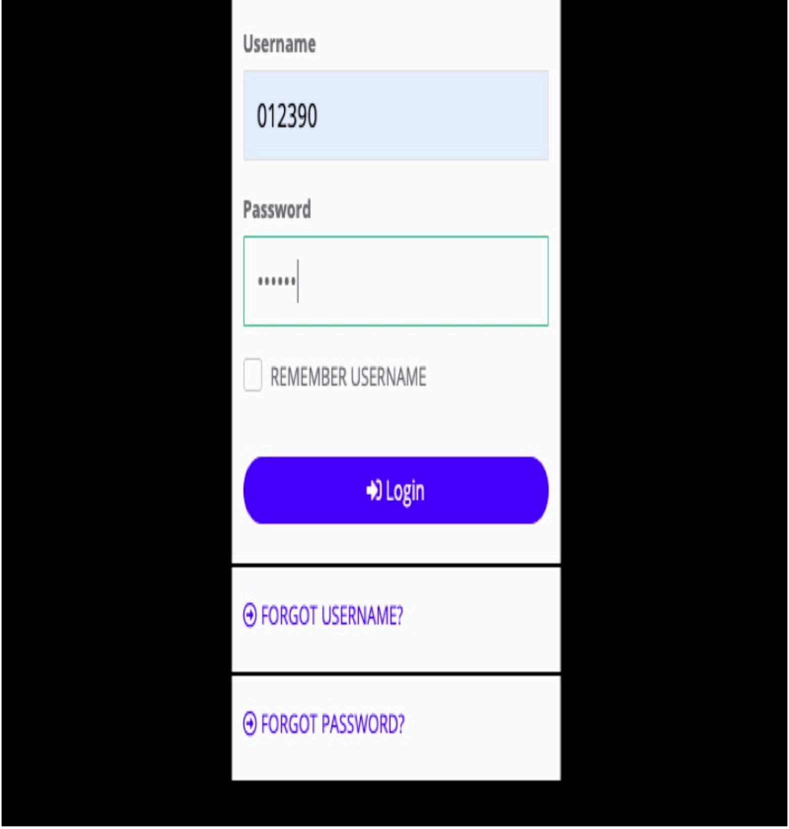
Click here to open the Empower M.E. portal.

Once you have opened the portal login, enter your member ID number in **both** the Username and Password space.



Welcome to

Empower M.E.



Username: 012390

Password: ••••••

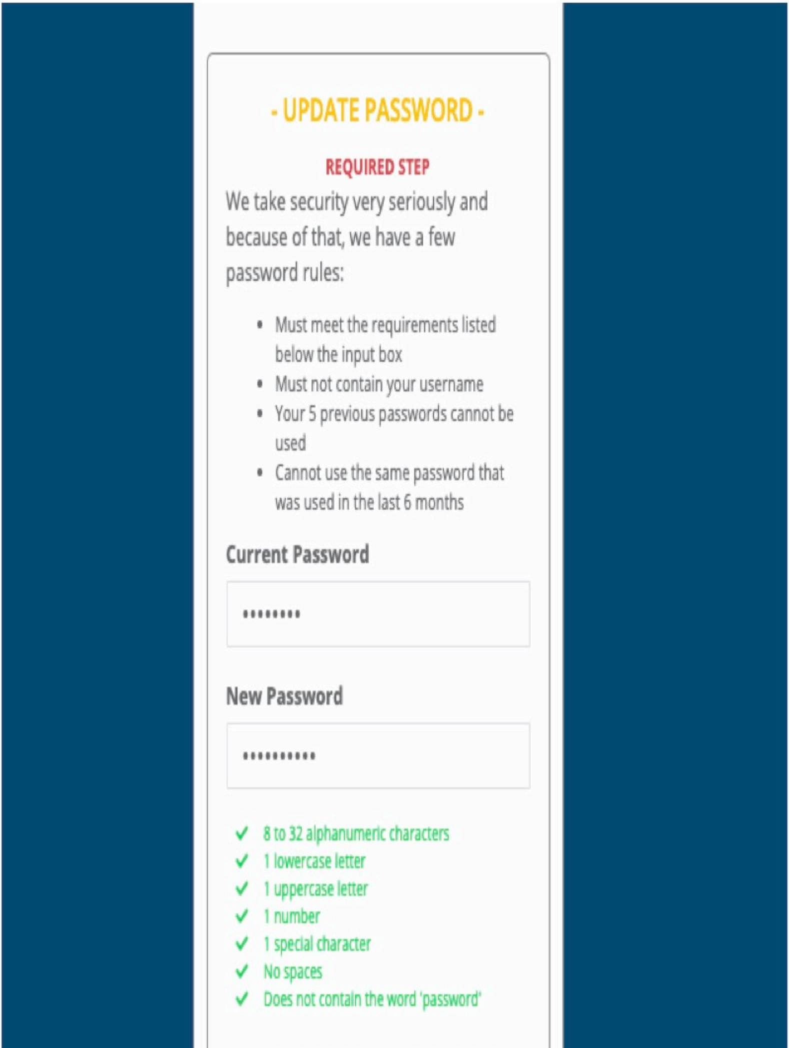
☐ REMEMBER USERNAME

Login
FORGOT USERNAME?
FORGOT PASSWORD?

You will now be prompted to update your account by choosing a new password. In the Current Password space, enter your member ID number. Then enter your new password and confirm it to check that the passwords match.

Once you have entered your new password

twice, click Save. You can now view the Empower M.E. portal.



- UPDATE PASSWORD -

REQUIRED STEP

We take security very seriously and because of that, we have a few password rules:

- Must meet the requirements listed below the input box
- Must not contain your username
- Your 5 previous passwords cannot be used
- Cannot use the same password that was used in the last 6 months

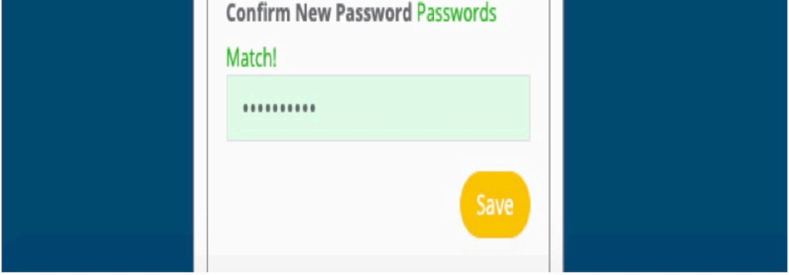
Current Password

••••••••

New Password

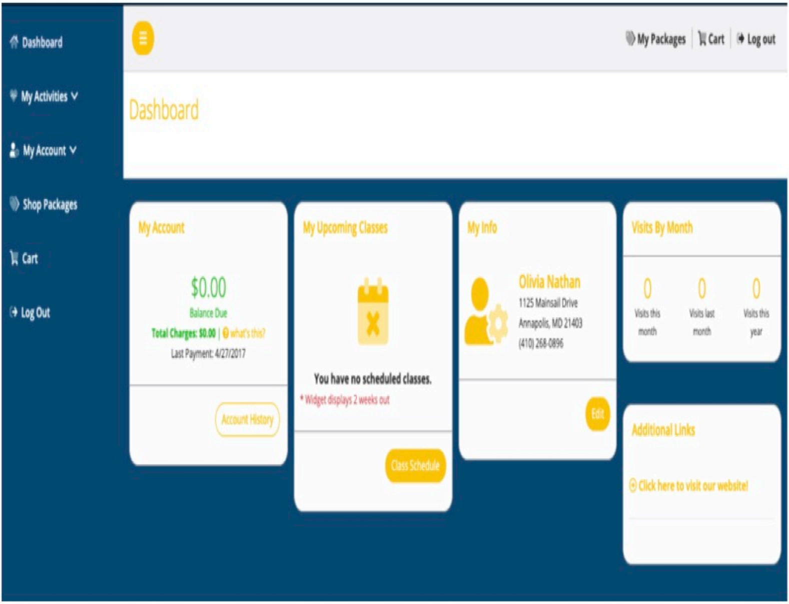
••••••••••

✓ 8 to 32 alphanumeric characters
✓ 1 lowercase letter
✓ 1 uppercase letter
✓ 1 number
✓ 1 special character
✓ No spaces
✓ Does not contain the word 'password'


Confirm New Password Passwords Match!

••••••••••

You can now view the Empower M.E. portal.


Dashboard
My Activities
My Account
Shop Packages
Cart
Log Out
My Packages
Cart
Log out
Dashboard
My Account
My Upcoming Classes
My Info
Visits By Month
Account History
Class Schedule
Edit
Additional Links
Click here to visit our website!

$0.00
Balance Due
Total Charges: $0.00 | what's this?
Last Payment: 4/27/2017

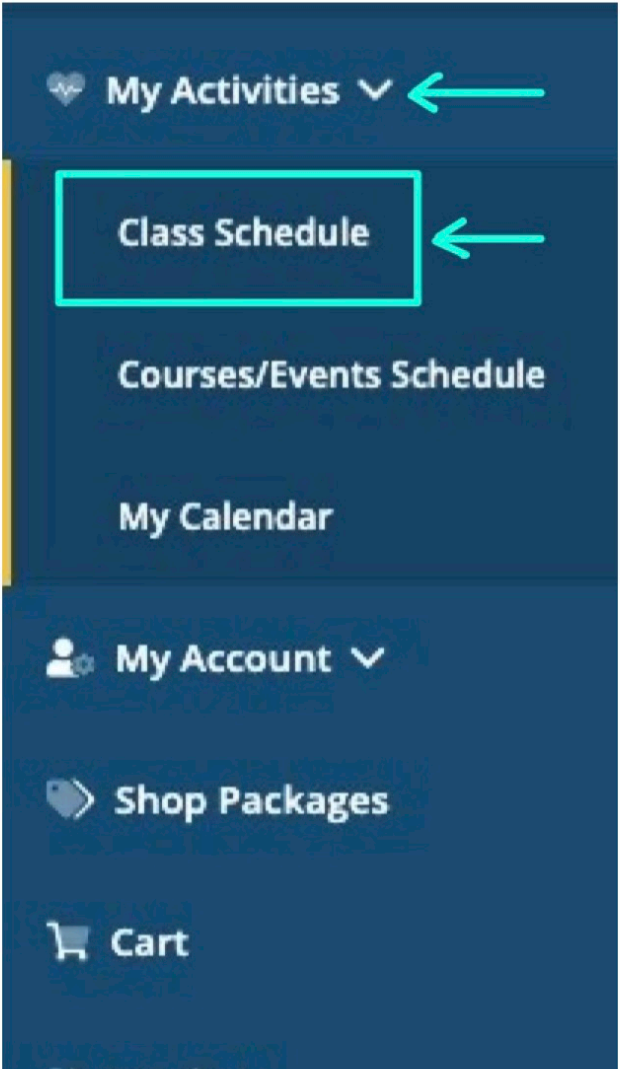
You have no scheduled classes.
* Widget displays 2 weeks out

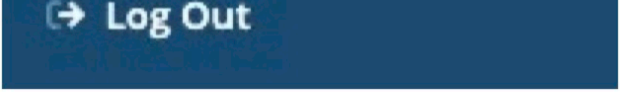
Olivia Nathan
1125 Mainsail Drive
Annapolis, MD 21403
(410) 268-0896

0	0	0
Visits this month	Visits last month	Visits this year

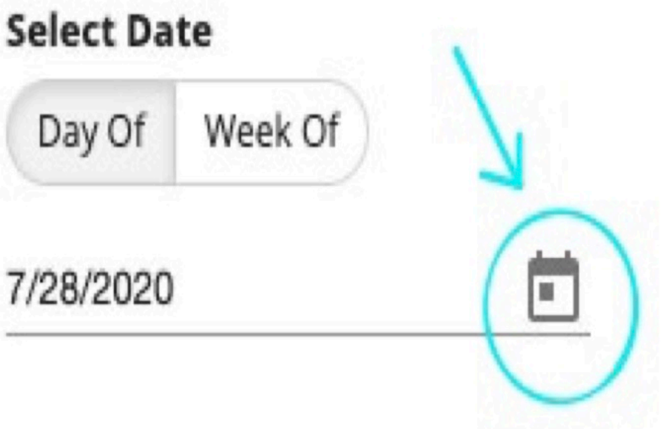
Enrolling in a Class

To view all the group fitness classes and sign up, click "My Activities" on the left side of the screen.


My Activities
Class Schedule
Courses/Events Schedule
My Calendar
My Account
Shop Packages
Cart



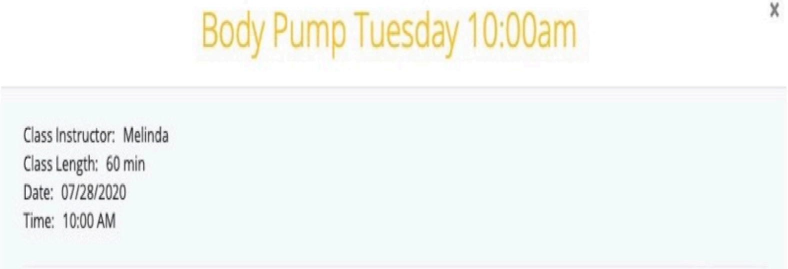
Filter classes based on the date with the calendar function.


Day Of
Week Of

Select Date

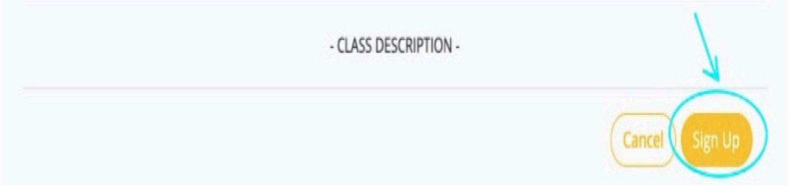
7/28/2020

Choose your class, then click “Sign Up” in the bottom right corner of the class pop-up.



Body Pump Tuesday 10:00am

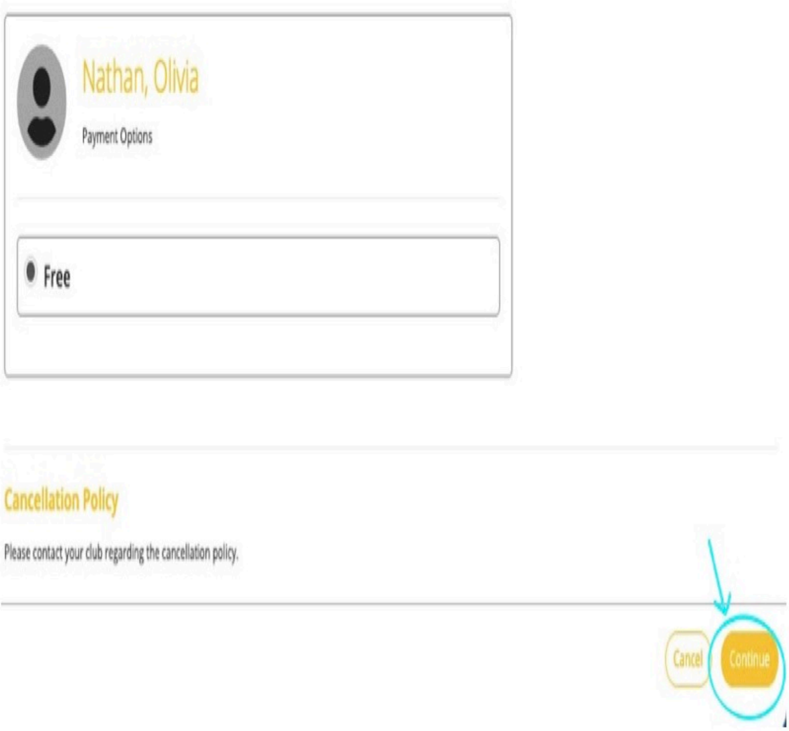
Class Instructor: Melinda
Class Length: 60 min
Date: 07/28/2020
Time: 10:00 AM



- CLASS DESCRIPTION -

Cancel
Sign Up

You will be redirected to the following screen. Click “Continue.”



Nathan, Olivia

Payment Options

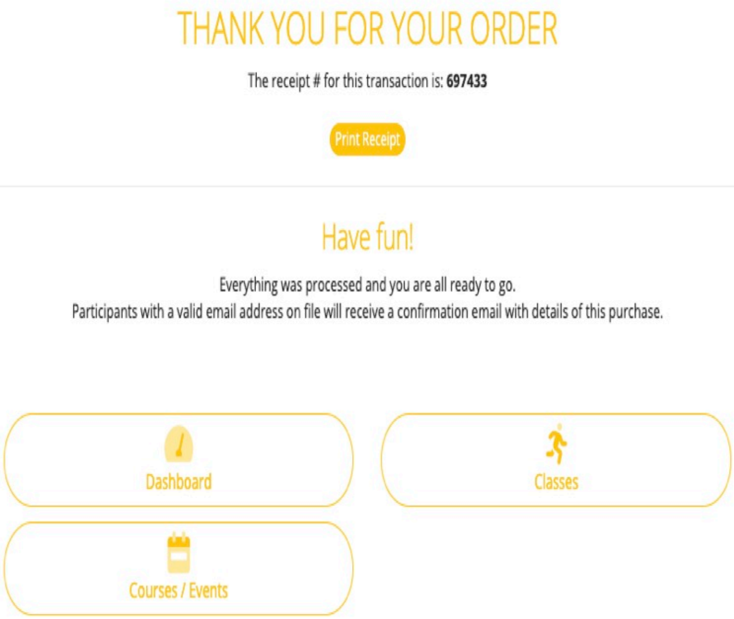
● Free

Cancellation Policy

Please contact your club regarding the cancellation policy.

Cancel
Continue

Once you receive this confirmation receipt, you are signed up for the class! You should also receive an email confirmation.



THANK YOU FOR YOUR ORDER

The receipt # for this transaction is: **697433**

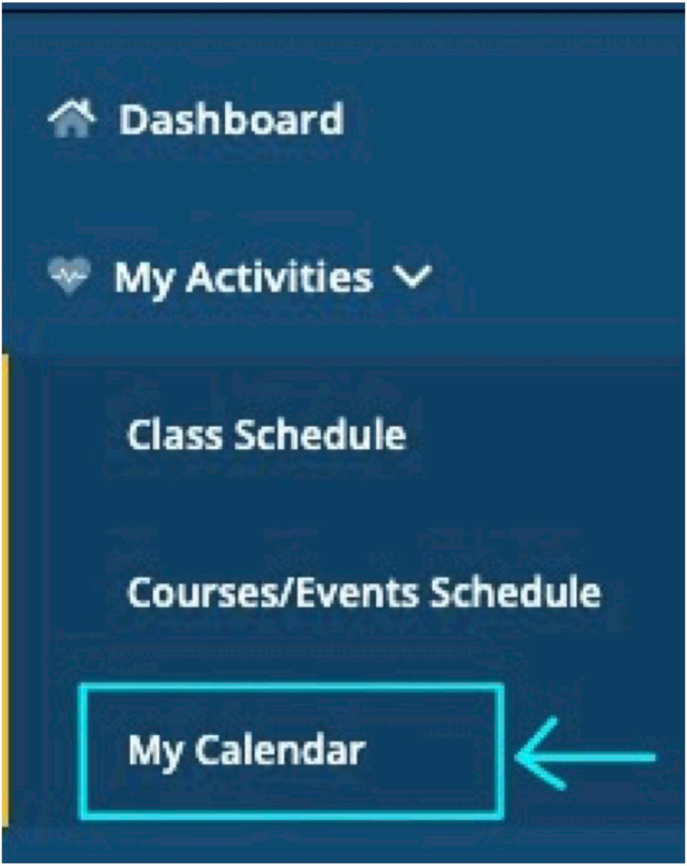
Have fun!

Everything was processed and you are all ready to go.
Participants with a valid email address on file will receive a confirmation email with details of this purchase.

Print Receipt
Dashboard
Classes
Courses / Events

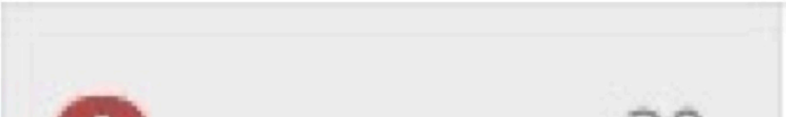
Canceling a Class Reservation

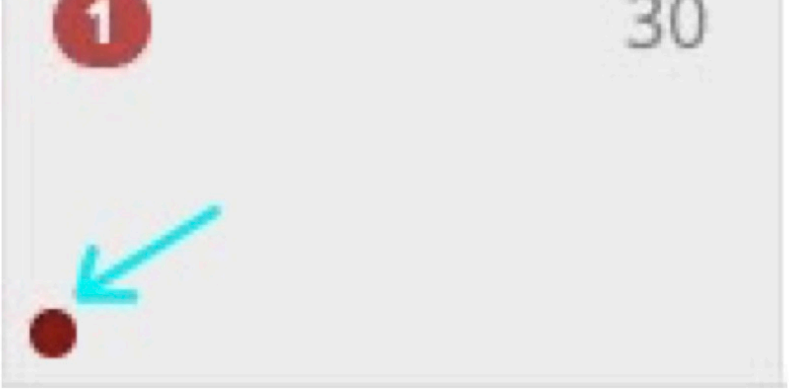
If you need to cancel a class reservation, click "My Calendar."



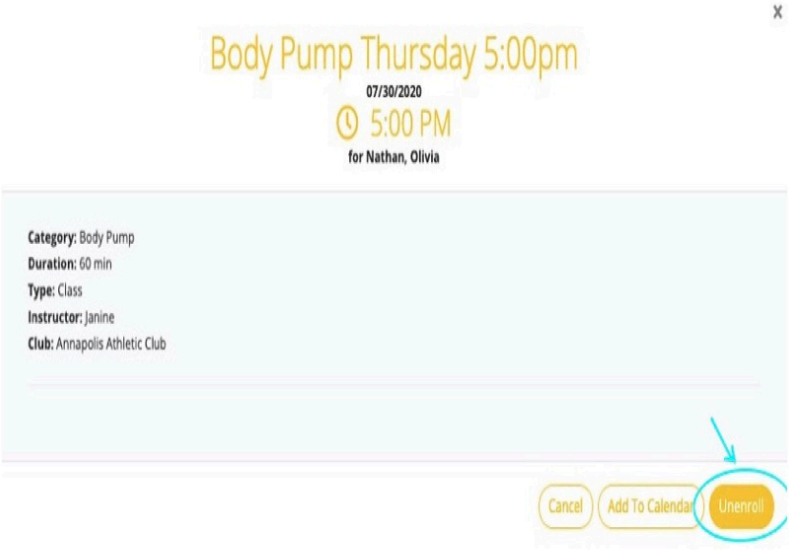
Dashboard
My Activities
Class Schedule
Courses/Events Schedule
My Calendar

If you are registered for a class, a red dot will appear on the calendar date. Click the red dot to pull up the class.





Click “Unenroll” in the bottom right corner.


x

Body Pump Thursday 5:00pm

07/30/2020

5:00 PM

for Nathan, Olivia

Category: Body Pump

Duration: 60 min

Type: Class

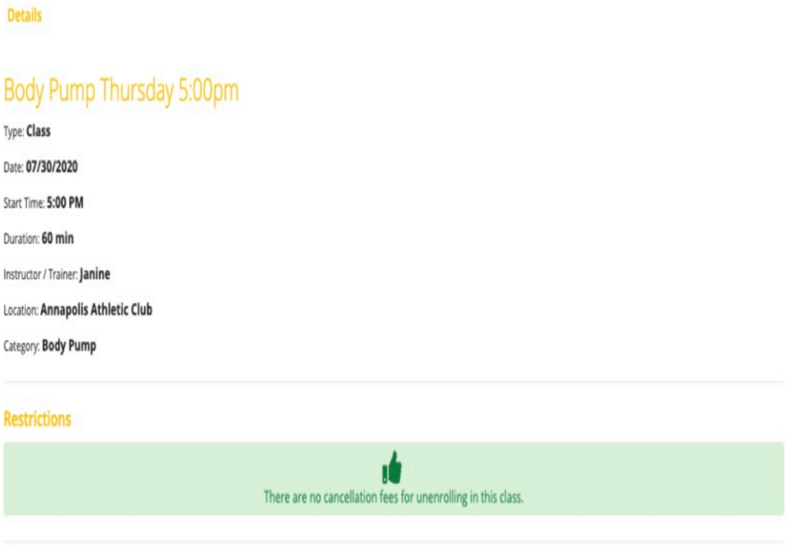
Instructor: Janine

Club: Annapolis Athletic Club

Cancel
Add To Calendar
Unenroll

Once you see a confirmation, you have

successfully unenrolled in the class.



Details

Body Pump Thursday 5:00pm

Type: **Class**

Date: **07/30/2020**

Start Time: **5:00 PM**

Duration: **60 min**

Instructor / Trainer: **Janine**

Location: **Annapolis Athletic Club**

Category: **Body Pump**

Restrictions

There are no cancellation fees for unenrolling in this class.